

PARK PLACE ASSOCIATION INC.

TENANT/OCCUPANT REGISTRATION

This section is to be completed by the legal owner/agent/manager or legal designate.

Property Address _____ Lot Number: _____

Owner _____ Home Phone _____

Mailing Address _____ Work Phone _____

_____ Cell Phone _____

Property Manager _____ Email _____

Fax Number _____

INITIAL ONE ONLY

LIST ALL ADULT OCCUPANTS

I will retain the facility use privileges

I assign facility use privileges to the tenants

Lease* period start date: _____

Lease* period end date: _____

LEGAL OWNER/AGENT/MANAGER OR LEGAL DESIGNATE SIGNATURE

I, the legal owner/agent/manager or designate, have read and agree to abide by all the terms and conditions slated on the reverse side of this document and the Park Place Homeowners Association Rules, Regulations and Community Policies. I understand that I am responsible for any penalties associated with the violation of the terms and conditions, Rules and Regulations, Community Policies and the Association's CC&Rs by the tenants/occupants.

Name **Signature** **Date**

TENANT/OCCUPANT ACKNOWLEDGEMENT

I, the tenant/occupant hereby acknowledge Park Place Homeowners Association and agree to abide by all the terms and conditions stated on the reverse side of this document, the Association Rules, Regulations, Community Policies and its CC&Rs.

Name **Signature** **Date**

Home Phone **Work Phone** **Contact Person**

PARK PLACE RENTAL REGISTRATION POLICY
Effective May 1, 2009 (rev. 8/1/2014)
Legal Owner/Agent/Manager or Legal Designate and
Tenant/Occupant Terms and Conditions

The Park Place Association Board of Directors, under the rule-making authority granted to it by the governing documents has adopted the information stated below. The Rules and Regulations of Park Place Association are not limited to those appearing here and are subject to change. All members of the Association are subject to those changes, regardless of the date of signing this Agreement.

General:

1. The legal owner/agent/manager or legal designate is responsible for the completion of applicable forms with the required information. It is the responsibility of the legal owner/agent/manager or legal designate to insure that all required fees and assessments are paid when due.
2. All rental property must be registered with Park Place Association within fifteen days from postmarked request. Failure to do so is a violation of the Rules and Regulations and is therefore subject to a late fee of \$15.
3. Association facilities use privileges cannot be shared between the absentee owner and the non-owner occupants. The owner must either assign or retain the facilities use privileges.
4. All Rules and Regulations, Community Policies, Bylaws and CC&Rs must be followed and abided by at all times. The legal owner/agent/manager or legal designate is responsible for payment of any penalties and/or fines levied against the tenant/occupant, including guests, for violation of the Rules and Regulations, Community Policies, Bylaws and CC&R's.
5. The Rental Registration form submitted to the Association must be the original, stating the terms of the lease and the means by which the owner or representative may be contacted. The Rental Registration Fee of \$25.00 shall accompany the Rental Registration form.
6. Any construction change, paint color change or addition to a property must have prior written approval from the Association's Architectural Board.

Association Assessments:

Payments of assessments are due quarterly. It is the sole responsibility of the property owner to pay on time regardless of the receipt of a billing statement.

Association Rules and Regulations:

The Association has the authority to change the fees, penalties and Rules and Regulations at any time. Association members are notified of any changes through publication in the Park Place News newsletter, billing statements and the Association's internet web site, www.Parkplaceassociation.com